

JEFFERSON PARISH HUMAN SERVICES AUTHORITY  
BOARD MEETING  
EAST JEFFERSON TRAINING ROOM  
3616 S. I-10 Service Rd. W., Suite 200  
Metairie, Louisiana 70001

Monday, February 7, 2022

JPHSA Board Members in Attendance:

Alan Carroll                      Shawnta Gardener-Taylor                      Alex Redfearn  
Robin Parker Brooks              Patricia Ehrle

JPHSA Board Members Absent:

James Arey                      Bruce Galbraith

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director  
Christy Dempster, CFO  
Tammy Valenti, CAA  
Trudy Ingersoll, Accreditation Coordinator, CPS Division

Guests in Attendance:

None

Ms. Gardener-Taylor called the meeting to order at 6:02 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Mr. Carroll made a motion to accept the agenda as presented. Dr. Parker Brooks seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Required Approvals Agenda

A. December Minutes – Ms. Redfearn made a motion to approve the minutes as presented prior to the meeting. Dr. Parker Brooks seconded the motion. Passed unanimously.

B. JPHSA Financial Quarterly Report (Oct. – Dec.) - Ms. Dempster reviewed the financial quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the financial quarterly report. Ms. Ehrle made a motion to accept the financial quarterly report as received prior to the meeting. Ms. Redfearn seconded the motion. Passed unanimously.

C. JPHSA Board Financial Quarterly Report (Oct. – Dec.) - Ms. Dempster reviewed the JPHSA Board budget quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the Board quarterly report. Ms. Ehrle made a motion to accept the JPHSA Board quarterly report as received prior to the meeting. Mr. Carroll seconded the motion. Passed unanimously.

#### 4. Board Education

##### A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- Narcan Partnering with Fire Departments – Dr. DiChiro Derbes reported on an article in the Times-Picayune regarding distributing Narcan to first responders, fire departments, emergency medical services, JPSO, police departments in the municipalities and the East Bank Levee District. Dr. DiChiro Derbes stated we have been doing this for about five years. A discussion followed.

- Crisis Counseling Program (CCP) Grant – Dr. DiChiro Derbes reported on the CCP grant from FEMA that flows through OBH. She stated the grant funds are to provide services to the communities affected by Hurricane Ida. She informed the Board JPHSA received funding in December. A discussion followed.

- COVID CMS Mandate – Dr. DiChiro Derbes informed the Board that JPHSA must roll out the vaccine mandate due to having a Federally Qualified Health Center. She stated she worked with Mr. Mui, CPS Director and General Counsel, Dr. Hauth, Medical Director, and Ms. Sylvester, HR Director, to make sure JPHSA was in compliance. A discussion followed. She reported the Attorney General did file another lawsuit on Friday to block this mandate. Dr. DiChiro Derbes stated she would keep the Board updated.

B. JeffCare Board Update – Mr. Carroll gave a report on the JeffCare Board meetings for December 21, 2021 and January 18, 2022. He stated at the December meeting the Board reviewed the annual report that showed a clean audit. He stated JeffCare is providing reminder calls through an automated system due to staff shortages and staffing continues to be a problem. Mr. Carroll also shared that pediatric services are up from last year and behavioral health services are down. He reported the JeffCare leadership team is working with a consultant to see how to increase these numbers. Mr. Carroll also informed the Board that JeffCare offers vaccines for children and adults ages 5 and up.

At the January meeting, Mr. Carroll reported Ms. Rodney accepted the Executive Director position for JeffCare. He reviewed results from a survey provided to individuals served at the JeffCare health centers. Mr. Carroll then reported the Board adopted one policy and the revision of four procedures. A discussion followed.

C. Govern for Impact Hybrid Conference – June 16 – 18, 2022, Fort Worth, TX – Ms. Valenti reported on the governance conference and asked members to notify her if they would like to attend. She stated the early bird deadline for registration is February 28, 2022.

#### 5. Monitoring Executive Director Performance

A. Treatment of Individuals Served Monitoring Report – Ms. Gardener-Taylor opened discussion on the Treatment of Individuals Served monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Treatment of Individuals Served monitoring report as presented prior to the meeting. Seconded by Ms. Ehrle. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Ms. Redfearn made a motion to accept the data provided as documentation of compliance for the Treatment of Individuals Served monitoring report as presented prior to the meeting. Seconded by Dr. Parker Brooks. Passed unanimously.

B. Financial Condition & Activities Monitoring Report – Ms. Gardener-Taylor opened discussion on the Financial Condition & Activities monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Mr. Carroll made a motion to accept the interpretation as reasonable for the Financial Condition & Activities monitoring report as presented prior to the meeting. Seconded by Dr. Parker Brooks. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with this policy. Mr. Carroll made a motion to accept the data provided as documentation of compliance for the Financial Condition & Activities monitoring report as presented prior to the meeting. Seconded by Dr. Parker Brooks. Passed unanimously.

## 6. Monitoring Board Performance

A. Board Self-evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – Board Members’ Code of Conduct – Ms. Gardener-Taylor opened discussion on the Board Members’ Code of Conduct policy. There were no changes to this policy.

Board Committee Principals – Ms. Gardener-Taylor opened discussion on the Board Committee Principals policy. There were no changes to this policy.

C. Recruitment – Ms. Valenti stated the Parish Council at their December 8 meeting approved Ms. Redfearn’s re-appointment.

Ms. Gardener-Taylor’s first three-year term expires this month. Ms. Valenti spoke to Ms. Gardener-Taylor regarding her re-appointment for another three-year term. Ms. Gardener-Taylor stated she would like to stay on the Board for another term. Ms. Redfearn made a motion to authorize Mr. Galbraith, Vice-Chairman, to send a letter to the Parish Council recommending the re-appointment of Ms. Gardener-Taylor for another three-year term. Dr. Parker Brooks seconded the motion. Passed unanimously.

Ms. Valenti reported Ms. Carriere-Williams turned in her resignation. Ms. Valenti stated her last meeting was December 6, 2021. She vacates an Addictive Disorders, Professional position.

Ms. Valenti then reported the open positions on the Board. She stated the Board now has openings in two Addictive Disorders, Professional position, Addictive Disorders, Advocacy, Developmental Disabilities, Professional position, and a Judiciary position.

Ms. Valenti informed the Board Mr. Arey will not be able to attend the next three or four meetings due to a scheduling conflict for his work at JPSO. A discussion followed. Ms. Redfearn made a motion to accept Mr. Arey’s absences until June at which time he will resume his commitment to the JPHSA Board. Mr. Carroll seconded. Passed unanimously.

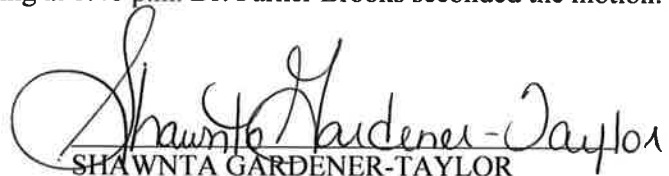
## 7. Announcements

A. Board Generated Items – None.

B. Next Board meeting – The next meeting of the Board is on Monday, March 7, 2022, 6:00 p.m. at **JPHSA’s East Jefferson Building, 3616 S. I-10 Service Rd., W., 2<sup>nd</sup> Floor Training Room, Metairie, LA 70001.**

8. Adjournment

Mr. Carroll made a motion to adjourn the meeting at 6:46 p.m. Dr. Parker Brooks seconded the motion. Passed unanimously.

  
SHAWNTA GARDENER-TAYLOR  
Board Chairperson